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GOVERNMENT OF ASSAM
DIRECTORATE OF MUSEUMS :: GUWAHATI.

TERMS AND CONDITIONS FOR THE USE OF KANAKLAL BARUA MINI AUDITORIUM
OF THE ASSAM STATE MUSEUM.

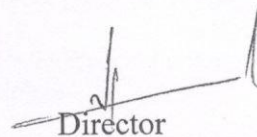
1. The Kanaklal Barua Mini Auditorium of the Assam State Museum will be available for hire for cultural functions and also for meeting of non political nature.
2. The fees chargeable for the use of Kanaklal Barua Mini Auditorium,
 - (a) Rs.5,000.00 (Rupees Five Thousand) for Full day.
 - (b) Rs.3,500.00 (Rupees Three Thousand Five Hundred) for Five hrs.
 - (c) Rs.500.00 (Rupees Five Hundred) for Fuel per hour.
 - (d) Rs.500.00 (Rupees Five Hundred) for Cleaning
 - (e) Security money of Rs. 1,500.00 (Rupees One Thousand Five Hundred) refundable.

Both the Rent and Security money must be deposited in CASH at least seven days in advance.

3. No booking of Kanaklal Barua Mini Auditorium will be confirmed unless the rent and the security money is paid in advance as referred to above.
4. The Rent once deposited into treasury shall not be refunded unless the Government pass orders for such refund after considering the merit of the case.
5. The User shall be responsible for any damage done to the Auditorium, its properties, furnitures, etc. and he shall pay the cost necessary for repair or replacement of the damaged things. In case the amount is not paid by the User, the cost of repairing or replacement of the damaged things shall be recoverable from the security money. If the security money does not cover such cost, the excess will have to be paid by the User.
6. The User shall be responsible for any damage done by audience or any other person who gets entry into Greenroom, Stage, Auditorium and other places of the Assam State Museum.
7. Security arrangement which is considered necessary during the use of the Auditorium shall be made by the User.
8. If the Auditorium is not used on the day for which it was booked and if no intimation is sent to the Museum Authority before 48 hours, both the Rent and the security money will be forfeited.
9. Arrangement for lighting the stage and auditorium should be made by the User at their own cost, if the existing lighting arrangement of the Auditorium is considered insufficient.
10. Entertainment taxes and other taxes payable in connection with performance of any show shall be paid by the User.
11. Eight nos. of seats of the Kanaklal Barua Mini Auditorium per show as marked shall always be made available for the Museum authority.
12. Any refreshment or serving tea inside the Auditorium is strictly prohibited.
13. The car parking is limited. The Museum management should not be disturbed by parking huge number of cars.
14. The Museum authority shall have the power to refuse any application for permission to use the Kanaklal Barua Mini Auditorium **without giving any reason or to cancel any permission already given** when the Kanaklal Barua Mini Auditorium is **required for Government purpose.**
15. Any false statement found in the application of the User, the authority shall have the rights to cancel the booking and all the amount paid by the applicant will be forfeited.

ADDITIONAL INSTRUCTION

17. User shall not use the Kanaklal Barua Mini Auditorium except for the purpose specified in the application.
18. Inside the auditorium smoking is strictly prohibited. No inflammable or explosive materials will be allowed inside the Auditorium. Use of fire and smoke are also not allowed on the stage and inside the Auditorium.
19. Use of nail, pin or any Adhesive (which is not removable) are not allowed in the Auditorium.
20. No banner can be displayed in front of Museum Gate. The user shall be entitled to display a board or banner of approved size at the prescribed place of the premises from one week before the day of the function. No other publicity materials shall be allowed unless approval in writing is obtained from the authority.
21. Any kind of function which is considered as illegal according to law shall not be allowed in the Kanak Barua Mini Auditorium. Anything which is contrary to the ethical and moral values of the society, or culturally perverted, or prejudicial to religion, or chauvinistic shall not be allowed in the Kanaklal Barua Mini Auditorium. Authority reserves the right to stop forthwith any function at any Moment which violate these rules.
22. The Auditorium shall be opened to the audience one hour before the specified time of the function.
23. In case the management is forced to close down the Auditorium due to strike or any other reason whatsoever beyond the control of the management, the permission shall stand as cancelled and the User shall have no claim whatsoever from the authority, save and except for the refund of the charges paid as fees and security money.



Director
Directorate of Museums, Assam
Guwahati-781001

Name of the User :

Address of the User :

Signature of the User

Date :-