

TERMS AND CONDITIONS FOR THE USE OF KANAKLAL BARUA MINI AUDITORIUM
OF THE ASSAM STATE MUSEUM.

1. The Kanaklal Barua Mini Auditorium of the Assam State Museum will be available for hire for cultural functions and also for meeting of non political nature.
 2. The fees chargeable for the use of Kanaklal Barua Mini Auditorium,
 - (a) Rs.3,000.00 (Rupees Three Thousand) as rent, per day, and
 - (b) Security money of Rs. 1,000.00 (Rupees One Thousand) per day.
- Both the Rent and Security money must be deposited in CASH at least seven days in advance.
3. No booking of Kanaklal Barua Mini Auditorium will be confirmed unless the rent and the security money is paid in advance as referred to above.
 4. The Rent once deposited into treasury shall not be refunded unless the Government pass orders for such refund after considering the merit of the case.
 5. The User shall be responsible for any damage done to the Auditorium, its properties, furnitures, etc. and he shall pay the cost necessary for repair or replacement of the damaged things. In case the amount is not paid by the User, the cost of repairing or replacement of the damaged things shall be recoverable from the security money. If the security money does not cover such cost, the excess will have to be paid by the User.
 6. The User shall be responsible for any damage done by audience or any other person who gets entry into Greenroom, Stage, Auditorium and other places of the Assam State Museum.
 7. Security arrangement which is considered necessary during the use of the Auditorium shall be made by the User.
 8. If the Auditorium is not used on the day for which it was booked and if no intimation is sent to the Museum Authority before 48 hours, both the Rent and the security money will be forfeited.
 9. Arrangement for lighting the stage and auditorium should be made by the User at their own cost..if the existing lighting arrangement of the Auditorium is considered insufficient.
 10. Entertainment taxes and other taxes payable in connection with performance of any show shall be paid by the User.
 11. Eight nos. of seats of the Kanaklal Barua Mini Auditorium per show as marked shall always be made available for the Museum authority.
 12. Any refreshment or serving tea inside the Auditorium is strictly prohibited.
 13. The car parking is limited. The Museum management should not be disturbed by parking huge number of cars.
 14. The Museum authority shall have the power to refuse any application for permission to use the Kanaklal Barua Mini Auditorium **without giving any reason or to cancel any permission already given** when the Kanaklal Barua Mini Auditorium is required for Government purpose.
 15. Any false statement found in the application of the User, the authority shall have the rights to cancel the booking and all the amount paid by the applicant will be forfeited.
 16. The Auditorium shall not be given on rent for use by any Political party / Student union / youth organizations and may be used only by for holding seminar / discussions etc by Literary organizations/ Cultural organization / Sahitya sabha / Government.