Government of Assam

Directorate of Museums: Guwahati

NO. DMA.6P/2018/14-Minor works /Pt-1/3 Dated Guwahati the 25thOctober, 2018

**Tender Notice**

In pursuance of the Govt. Approval letter No. CAD. 203/2018/9,Dated 09-08-2018 ,sealed tenders in two bid system ,are invited affixing court fee stamp of Rs 8.25 ( Rupees Eight and paise twenty five) only from firms/dealers / manufactures having experience in museum repository solutions for the following work:

|  |  |  |
| --- | --- | --- |
| Sl.No | Name of work | Allocated Amount |
| 1. | Procurement of Storage equipments at the Assam State Museum | Rs 18.00 lakhs |

Note :

1. Last date for submission of bid : 08-11-2018, upto 3.00 PM
2. Date of opening of Technical bid: : 08-11-2018.
3. The details can viewed at: www. museums.assam.gov.in

Sd/-

Director of Museums,Assam

Guwahati-1

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1. **The items are as under:**

|  |  |  |  |
| --- | --- | --- | --- |
| Sl No | Particulars | Location | Quantity |
| 1 | Art conserving system | Organic store | 4 |
| 2 | Organic item repository system | Organic store | 4 |
| 3 | Inorganic repository system | Inorganic store | 16 |
| 4 | Inorganic item moving repository system | Inorganic store | 1 |

1. **Material/Items Specifications: In Annexure I**
2. **Terms and conditions :**
3. Technical bids and Financial bids to two separate sealed envelope superscribed as technical /financial bid . Name of the Firm should be written on left corner. The two bid envelope be enclosed in a bigger enveloped duly sealed and superscribed with Tender for “ Procurement of Storage equipments at the Assam State Museum” and name ,address, contact number of the firm clearly written on the left side of the bigger envelope. Unsealed tenders would be summarily rejected thereof.
4. Documents to be enclosed for technical bid -in order
5. Self attested Copy of Trade licence/ Company licence
6. Self attested Copy of PAN
7. Self attested Copy of GST registration
8. Self attested Copy of proof of similar work in recognised organisations
9. Catalogue of items by the manufacturer with specifications as in Annexure I.
10. Time for completion of work.
11. Duly signed with seal , the tender notice .
12. Check list of enclosures.
13. Rates to be quoted including all applicable Taxes. Particulars to be furnished in financial bid
14. Per unit price as per specification in (A) and subtotal.
15. Sub Total ( Basic Price +Taxes as applicable),
16. Grand total

1. All documents submitted be duly signed and carry the seal of the tenderer.
2. No separate charges for transportation , installation, damage etc. would be entertained.
3. All items should be from a single manufacturer .
4. No deviations from the specifications as in Annexure I shall be accepted.
5. The undersigned is not bound to accept the lowest bid and reserves the right to accept or reject any tenders without assigning any reason thereof .
6. Last date of Submission of bid: 08-11-2018 upto 3.00 PM. No tenders shall be accepted after the last date and time , in any case.
7. Technical bids shall be opened on 08-11-2018 in presence of the representative of the intending bidders.
8. Formal work order shall be issued subject to the agreement of terms and conditions by the tenderer and shall not be disputable in any case.
9. The undersigned reserves the right to cancel the whole or any part of the order , if materials supplied do not conform to the laid specifications or not supplied within the stipulated period.
10. Complete Bills in triplicate should be submitted by 15th February, 2019 after satisfactory completion of work.
11. Payments shall be made as per Government procedure.
12. The decision of the undersigned shall be binding on bidders.

Sd/-

Director of Museums, Assam

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