

GOVERNMENT OF ASSAM  
DIRECTORATE OF MUSEUMS: GUWAHATI-1

No. DMA.6P/2018/17-Maintenance/29

Dated, Guwahati, the 24<sup>th</sup> September, 2019.

**SHORT TENDER NOTICE**

Sealed tenders affixing non-refundable court fee of Rs 8.25 ( Rupees Eight and Paise Twenty five) only , are invited from reputed firms undertaking Integrated Pest Management preferably in museums or similar organizations, by the office of the undersigned within 1400 hrs , 30-09-2019.The details of the work are as follows:

- A. Name of the work :** Integrated Pest Management in Assam State Museum and District Museums.
- B. Scope of work :** Pest Management in Assam State Museum, Guwahati; District Museum, Tezpur and District Museum, Mangaldai using appropriated techniques and approved pesticides/herbicides inside and outside the museums.
- C. Details of work:**

SI No	Particulars	location	Remarks
1.	Pest control with approved pesticides in Galleries	All galleries, with showcases in Assam State Museum	For termites, cockroach, rodents, silverfish, woodborer etc using approved insecticide within toxicity levels.
2.	Pest control with approved pesticides in Storage areas	Assam State Museum	For termites, cockroach, rodents, silverfish, woodborer etc using approved insecticide within toxicity levels.
3.	Pest control with approved pesticides in Library	Library, Assam State Museum	For silver fish, bookworms, cockroach, rodents using approved insecticide within toxicity levels.
4.	Weed removal	Assam State Museum building	For lower plants in buildings ,
5.	Outdoor pest control	Periphery of the Assam State Museum	For termite, mosquitoes using approved insecticide within toxicity levels.
6.	Pest management with approved pesticides in Galleries and boundary	District Museum, Mangaldai	For termites, cockroach, rodents, silverfish, woodborer etc using approved insecticide within toxicity levels
7.	Pest management with approved pesticides in Galleries and boundary	District Museum, Tezpur	For termites, cockroach, rodents, silverfish, woodborer etc using approved insecticide within toxicity levels

**Note :** Price may be quoted in a separate column. Total bid shall include all taxes .

- D. Value of work :** Rs.3.00 lakh ( Rupees Three lakhs) only inclusive of all applicable Taxes.

**E. Documents to be submitted ( in order) :**

1. Checklist of the documents submitted
2. Forwarding letter in letter head of the vendor with affixed , non-refundable prescribed court fee.
3. Copy of valid Trade license
4. Copy of GST registration.
5. Copy of PAN card.
6. Certificates ( for approved pesticides, herbicides etc)
7. Experience certificates
8. Signed copy of the tender document as acceptance of the terms and conditions.
9. Details of pesticides and herbicide.

**F. Terms and conditions :**

1. Bidders may visit the site of work before bidding.
2. All documents including financial bid should be put in an envelope super scribed with the name of the work and addressed to the undersigned . The name of vendor with address and contact number be clearly written at left bottom of the envelope.
3. The work would expand throughout the current financial year and the vendor may carry out the works at regular interval for effective result.
4. The vendor may be asked for special treatment against specific deteriorating agent, if necessary .
5. The vendor should ensure absolute safety of the objects and human in the museums . All operations should be carried out with necessary precautions and care.
6. The Office of the undersigned would not be held responsible in any way for any accidents during the work to the staff engaged by the vendor.
7. The bids would be evaluated based on document submitted ,experience ( preference to experience in pest management in Museums/similar organizations) , materials to be used and price quotation.
8. The undersigned reserves the right to accept or reject any proposal without assigning any reason thereof .
9. Work order and subsequent payment on completion of work is subject to the Financial sanction and release of funds by higher authority as per Govt rules and procedures.
10. All disputes are subject to the jurisdiction in Kamrup ( Metro) Assam.

Sd/-

Director of Museums, Assam  
Guwahati-1