

Government of Assam
Directorate of Museums:: Guwahati

No. DMA.684/2021/1

Dated, Guwahati, the 8th July/2021.

Notice Inviting Quotation (NIQ)

Sealed Quotation affixing non refundable court fee of Rs 8.25 (Rupees Eight and Paise Twenty five) only, are invited from reputed firms/ suppliers undertaking by the office of the unsigned within 1400 hrs, 15th July/2021.

Name of the work: Maintenance of Computer, Printer, and Accessories etc. of Directorate of Museums and Assam State Museum for Financial year 2021-22.

Scope of work:

1. Computer Servicing and maintenance
2. Printer Servicing and maintenance.
3. Cannon Xerox machine servicing and maintenance.
4. Colour Printer Servicing and maintenance.
5. Inter connection, Bill payment and maintenance etc.
6. Computer hard disc replacement etc..
7. Key Board etc.

Documents to be submitted :

- Copy of valid Trade license
- Copy of GST registration.
- Copy of PAN card.

Terms and conditions :

- Bidders may visit the site of work before bidding.
- The bids would be evaluated based on document submitted, experience, materials to be used and price quotation.
- The undersigned reserves the right to accept or reject any proposal without assigning any reason thereof.
- Order shall be placed as per quoted price by successful bidder and budget provision.
- Work order and subsequent payment on completion of work is subject to the Financial sanction and release of funds by higher authority as per Govt rules and procedures.
- All disputes are subject to the jurisdiction in Kamrup (Metro) Assam.

Director of Museums, Assam
Guwahati-1

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Memo No. DMA.684/2021/1-A

Copy to :

1. Master Trainer, website (www.museums.assam.gov.in) – for publication
2. Office Notice Board

Director of Museums, Assam
Guwahati-1