GOVERNMENT OF ASSAM
DIRECTORATE OFMUSEUMS: GUWAHATI

No. DMA.731/2022/16   Dated the Guwahati 14th October 2022

Notice Inviting Quotation

The undersigned invites sealed tenders affixing non refundable court fee of Rs. 8.25 (Rupees eight and twenty five paisa only) from experienced registered firms for undertaking repair of two nos. Showcases at Assam State Museum by the office within 1400 hrs, on 28-10-2022.

A. Name of the work   : Repair of two nos. Showcases at Assam State Museum
B. Scope of work   : Repair of two nos. Showcases at Assam State Museum

C. Details of work
As given in Annexure I
 Note: Price may be quoted in a separate column. Total bid shall include all taxes
E. Documents to be submitted (in order)

  1. Forwarding letter in letter head of the vendor with affixed, non-refundable prescribed court fee
  2. Copy of valid trade license
  3. Copy of GST registration
  4. Copy of PAN card
  5. Signed copy of the tender document as acceptance of the terms and conditions

G. Terms and Conditions

1. All documents including quotation should be put in an envelope super scribed with the name of the work and addressed to the undersigned. The name of the vendor with address and contact number be clearly written at left bottom of the envelope.
2. The undersigned reserves the right to accept or reject any proposal without assigning any reason thereof.
3. Order shall be placed as per quoted price by successful bidder and budget provision.
4. Work order and subsequent payment on completion of work is subject to the financial sanction and release of funds by higher authority as per Govt. Rules and procedures.
5. All disputes are subject to the jurisdiction in Kamrup (Metro) Assam.

                                                        Director of Museums, Assam
                                                             Guwahati-1

Memo No. DMA.731/2022/16-A   Dated the Guwahati 14th October 2022

Copy to :

1. The Director, Information & Public Relations, Assam, Dispur Last Gate
2. The Master Trainer (Website), Directorate of Museums, Guwahati-1
3. Office Notice Board

                                                        Director of Museums, Assam
                                                             Guwahati-1