

Short tender notice

Sealed tenders affixing non refundable court fee of Rs 8.25 (Rupees Eight and Paise Twenty five) only , are invited from reputed firms/individuals undertaking by the office of the unsigned within 1400 hrs, 28th December/2020.

A. Name of the work: Supply of Printing and Stationery materials and Service in the Directorate of Museums for Recruitment of Examination (3 posts) 2020.

• **Scope of work :**

- (i) Supply of Stationary materials etc.
- (ii) Printing cost of Question cum Answer sheet.
- (iii) Other Expenses

- **Value of Work:** Rs. 4.70 lakh (Rupees Four lakhs Seventy thousand) only inclusive of all applicable Taxes.

B. Name of the work: Providing Service in the Directorate of Museums for Recruitment of Examination (3 posts) 2020.

• **Scope of work :**

- (i) Hall/Venue fees.
- (ii) Paper Setters/Expert/Evaluators fees.
- (iii) Logistic / Fuel (Hiring of two vehicles)
- (iv) Refreshment etc.
- (v) Other Expenses etc.

- **Value of Work:** Rs. 4.60 lakh (Rupees Four lakhs Sixty thousand) only inclusive of all applicable Taxes.

C. Documents to be submitted :

1. Copy of valid Trade license
2. Copy of GST registration.
3. Copy of PAN card.
4. Separate Financial bid may be submitted against each item inclusive of all taxes.

D. Terms and conditions :

1. Bidders may collect details of the work before bidding.
2. The bids would be evaluated based on document submitted, experience, materials to be used and price quotation.
3. The undersigned reserves the right to accept or reject any proposal without assigning any reason thereof.
4. Order shall be placed as per quoted price by successful bidder and budget provision.
5. Work order and subsequent payment on completion of work is subject to the Financial sanction and release of funds by higher authority as per Govt rules and procedures.
6. All disputes are subject to the jurisdiction in Kamrup (Metro) Assam.


Director of Museums, Assam
Guwahati-1

Memo No. DMA.664/2020/18-A

Dated, Guwahati, the 17th December/2020.

Copy to :

1. The Director, Directorate of Information & Public Relation, Dispur, Ghy-6
2. Master Trainer, website (www.museums.assam.gov.in) – for publication
3. Office Notice Board


Director of Museums, Assam
Guwahati-1