

Government of Assam  
Directorate of Museums: Guwahati-1

No. DMA.6P/2018/17-Maintenance/43

Dated, Guwahati, 8<sup>th</sup> October, 2021.

**Short tender notice**

Sealed tenders affixing non refundable court fee of Rs 8.25 ( Rupees Eight and Paise Twenty five) only , are invited from reputed and experienced firms undertaking Integrated Pest Management by the office of the undersigned within 1400 hrs , 22-10-2021.

- A. **Name of the work** : Integrated Pest Management at Assam State Museum for the year 2021-22.
- B. **Scope of work** : Pest Management in Assam State Museum,Guwahati using approved pesticides/ herbicides etc ;
- C. **Details of work:**

SI No	Particulars	location	Remarks
1.	Pest control with approved pesticides in Galleries	All galleries, with showcases in Assam State Museum	For termites, cockroach, rodents, silverfish, woodborer etc using approved insecticide within toxicity levels.
2.	Pest control with approved pesticides in Storage areas	Assam State Museum	For termites, cockroach, rodents, silverfish, woodborer etc using approved insecticide within toxicity levels.
3.	Pest control with approved pesticides in Library	Library, Assam State Museum	For silver fish, bookworms, cockroach, rodents using approved insecticide within toxicity levels.
4.	Weed removal	Assam State Museum building	For lower plants in buildings ,
5.	Outdoor pest control	Periphery of the Assam State Museum	For termite, mosquitoes using approved insecticide within toxicity levels.

**Note** : Price may be quoted in a separate column. Total bid shall include all taxes .

- D. **Value of work** : Rs.1.50 lakh ( Rupees One lakh and fifty thousand ) only inclusive of all applicable Taxes.
- E. **Documents to be submitted ( in order ) :**
1. Checklist of the documents submitted
  2. Forwarding letter in letter head of the vendor with affixed , non-refundable prescribed court fee.
  3. Copy of valid Trade license
  4. Copy of GST registration.
  5. Copy of PAN card.
  6. Certificates ( for approved pesticides, herbicides etc)
  7. Signed copy of the tender document as acceptance of the terms and conditions.

8. Details of pesticides and herbicide.
9. Experience documents/certificate

**F. Terms and conditions :**

1. Bidders may visit the site of work before bidding.
2. All documents including financial bid should be put in an envelope super scribed with the name of the work and addressed to the undersigned . The name of vendor with address and contact number be clearly written at left bottom of the envelope.
3. The work would expand throughout the current financial year and the vendor may carry out the works at regular interval for effective result.
4. The vendor may be asked for special treatment against specific deteriorating agent, if necessary .
5. The vendor should ensure absolute safety of the objects and human in the museums . All operations should be carried out with necessary precautions and care.
6. The Office of the undersigned would not be held responsible in any way for any accidents during the work to the staff engaged by the vendor.
7. The bids would be evaluated based on document submitted ,experience , materials to be used and price quotation. Preference would be given to firms experienced in pest management in museums.
8. The undersigned is not bound to accept the lowest bid and reserves right to accept or reject any proposal without assigning any reason thereof .
9. Order shall be placed as per quoted price by successful bidder and budget provision.
10. Subsequent payment on completion of work is subject to the Financial sanction and release of funds by higher authority as per Govt rules and procedures.
11. All disputes are subject to the jurisdiction in Kamrup ( Metro) Assam.

Sd/-


Director of Museums, Assam  
Guwahati-1

Dated, Guwahati, 8<sup>th</sup> October, 2021

Memo No: DMA.6P/ 2018/17-Maintenance/43-A

Copy to :

1. The Director , DIPR, Last gate , Dispur, Guwahati-6-for information and Publication.
2. Smt. Kumarika Borgohain, FAO, Directorate of Museums, Guwahati-1-for information.
3. Smt. Snigdha Hasnu, Curator i/c, Assam State Museum, Guwahati-1-for information.
4. Sri Ivan jyoti Basumatary, Master Trainer ( [www.museums.assam.gov.in](http://www.museums.assam.gov.in)) –for publication in website.

  
Director of Museums, Assam  
Guwahati-1